

Michigan Underground Storage Tank Authority Board Minutes

A meeting of the Michigan Underground Storage Tank Authority Board was held on July 21, 2015, at 11:00 a.m. in the Constitution Hall building, Atrium Level, Patriot Conference Room, located at 525 West Allegan Street, Lansing, Michigan 48933.

MEMBERS PRESENT: Brian D. Eggers, Sr., Chairman
John M. Dimmick, Vice Chairman
Juman Doleh-Alomary
Greg Gould
Bill Saad
Dan Wyant

MEMBERS ABSENT: Grenetta Thomassey

I. Call to Order / Establishment of a Quorum

Brian D. Eggers, Sr., Chairman, called the meeting of the Michigan Underground Storage Tank Authority Board to order at 11:03 a.m. with John Dimmick, Julian Doleh-Alomary, Greg Gould, Bill Saad, and Dan Wyant present.

II. Approval of the Tuesday, July 21, 2015 Agenda

Brian D. Eggers, Sr., Chairman, provided an overview of items on the agenda and asked if there were any concerns. There were none. A motion was made by John M. Dimmick, Vice Chairman and supported by Bill Saad to approve the July 21, 2015, Agenda. **APPROVED**

III. Approval of the Tuesday, July 7, 2015 Minutes

Brian D. Eggers, Sr., Chairman, asked if there were any corrections, comments, or additions to the minutes as presented dated July 7, 2015. A motion was made by John M. Dimmick, Vice Chairman, and supported by Greg Gould to approve the July 7, 2015 minutes. **APPROVED**

IV. Reports

• Department of Attorney General

Polly Synk, Assistant Attorney General, provided an overview of the next steps needed to take action and answered general questions regarding the function of bylaws.

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- **July 21, 2015, Underground Storage Tank Cleanup Fund Financial Statement**

Amy Epkey, Chief Financial Officer, Department of Environmental Quality (DEQ), provided a summary of the current financial statement from the Michigan Underground Storage Tank Cleanup Fund which is managed by the DEQ.-

V. Review and Approve Draft Bylaws

The Board reviewed proposed draft bylaws presented by Bob Reisner, DEQ.

ACTION ITEMS: The Board will review a proposed seal and bylaws at the next meeting.

VI. Appointment of Administrator - Review Memorandum of Understanding

A proposed Memorandum of Understanding was reviewed and finalized by the Board. A motion was made by Juman Doleh-Alomary and supported by Greg Gould to accept the Memorandum of Understanding with Dan Wyant abstaining as he is a party to the agreement. **APPROVED**

VII. Timeframe for Selection of Administrator Position

The Administration Division will draft a position description, post the position, and hold interviews in late August.

ACTION ITEMS: Amy Epkey will provide an update on the Administrator position timeline and implementation plan at the next meeting.

VIII. Board Participation in the Selection Process

The Board agreed that they were supportive of the DEQ moving forward with the selection process and having the department provide recommendations at the next meeting.

ACTION ITEMS: Amy Epkey will provide an update at the next Board meeting.

IX. Review of the State Application for Financial Responsibility Determination by the United State Environmental Protection Agency (USEPA)

The Board reviewed an outline provided by Bob Reisner, DEQ.

ACTION ITEMS: Bob Reisner will contact the USEPA to determine a schedule.

X. Public Comments

Brian D. Eggers, Dr., Chairman, requested comments from the public. There were no public comments.

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XI. Adjournment

Brian D. Eggers, Sr., Chairman, made a motion for adjournment supported by Juman Doleh-Alomary. The meeting was adjourned at 12:23 p.m.

Respectfully submitted,

Sarah Sackrider

APPROVED at the MUSTA Board Meeting on August 25, 2015